

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

July 16, 2019

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. in the Whiteford Township Offices. Present were Donald Sahloff, Tim Hill, Angela Christensen, Bernice Heidelberg, Walter Ruhl, Alex Drescher, Township Attorney, and approximately 11 guests.

Approve Agenda: Motion to approve the agenda of July 16, 2019 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Approve Minutes: Motion to approve the minutes of June 18, 2019 made by Bernice Heidelberg, second by Tim Hill. Motion passed 5-0.

Check Registers: Motion to approve the July 16, 2019 General Government check register with disbursements totaling \$132,184.31 made by Donald Sahloff, second by Tim Hill. Motion passed 5-0. Motion to approve the July 16, 2019 Utilities Operations check register with disbursements totaling \$9857.58 made by Tim Hill, second by Bernice Heidelberg. Motion passed 5-0.

Treasurer's Financial Report: Motion to approve the July 16, 2019 Treasurer's Financial Report as presented made by Donald Sahloff, second by Angela Christensen. Motion passed 5-0.

Rezoning Request for Michael Sargent: Discussion was held on request by Michael Sargent, 4707 School Road, Temperance, MI 49267 regarding parcel #5815-001-038-01 containing 2.001 acres located at the same address and zoned R-1 Rural Residential and parcel #5815-001-038-20 containing 3.0 acres located at the southeast corner of School and Summerfield Roads and zoned R-1 Rural Residential. Applicant is requesting zoning change on both parcels to AG – Agricultural in order to complete a land combination. Motion to approve zoning request as presented made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Rezoning Request for William Ward: Discussion was held on request by William Ward, 6245 Memorial Hwy., Ottawa Lake, MI 49267 regarding parcel #5815-070-019-00 containing 8.52 acres located at the same address and zoned B-2 General Business. Applicant would like to split off 6.4 acres and is requesting a zoning change from B-2 General Business to AG – Agricultural for the purpose of selling the parcel for residential use. Motion to approve zoning request as presented made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

Special Lights District: Discussion held on costs involved with renewing Special Lights district, and the significance of lower lighting costs for township street lights. Motion to let the Special Lights assessment expire at year end and not renew the Special Lights District assessment made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

Assessing Class: Donald Sahloff and Bernice Heidelberg reported information to the board on the class they attended, "What The Board Needs To Know About Assessing". Handouts were given to each board member.

Old School House Museum: Deputy Supervisor Ernie Sasse presented information on costs and repairs needed for the old school house museum, and the possible water assessment on the property. After lengthy discussion, motion to put the old school house museum and property up for sale, and have Township Attorney Alex Drescher handle all details made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Lower Pay Of Trustee Bernice Heidelberg: Trustee Bernice Heidelberg requested a reduced salary due to income restraints placed on her earnings. Motion to approve request by Trustee Bernice Heidelberg to lower her salary to \$3,500 per year made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

Part-Time Office Assistant: Walter Ruhl and Angela Christensen presented a job description requested for Part-Time Office Assistant position tabled from the June 18, 2019 meeting. Discussion held on pay and necessary office equipment needed. Motion to table until information is available made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

Road Report: Bob Schnipke advised Whiteford Center road work is complete. Motion to approve contract with Monroe County Road Commission to repair 350 feet of Erie Road at a cost of \$7,505 made by Bernice Heidelberg, second by Tim Hill. Motion passed 5-0.

JAWS: Walter Ruhl informed the board he would like to use JAWS to clean brush from the fence lines at the cemetery and the water plant, then rent a wood chipper to grind the brush.

Fire Report: Ottawa Lake Fire Department reported 15 calls for the month of June 2019.

Water Report: Walter Ruhl informed the board on part-time operator rates of pay and leads for interns and new trainees to be interviewed to work at the water plant. Motion to change the part-time operator application rate of pay from \$24 per hour to \$30 per hour made by Tim Hill, second by Bernice Heidelberg. Motion passed 5-0.

Water IC: Walter Ruhl reported MDEQ has given a mandate to Whiteford Township to supply water to Bedford Meadows apartments within 13 months. It will now be necessary to put together a project, have informational meetings, an environmental study, involve USDA, and possible equipment additions at the water plant.

Organizational Meeting:

Whiteford Township Board Meetings: Whiteford Township Board Meetings shall be on the third Tuesday of each month at 7:30 p.m. at our offices located at 8000 Yankee Road, Suite 100, Ottawa Lake, Michigan on the following dates: July 17, 2019, August 20, 2019, September 17, 2019, October 15, 2019, November 19, 2019, December 17, 2019, January 21, 2020, February 18, 2020, March 17, 2020, April 21, 2020, May 19, 2020, June 16, 2020, and a Special Meeting may be called on June 30, 2020 at 9:00 a.m. for Budget Adjustments, with our Organizational Meeting July 21, 2020. Motion to approve the proposed 2019-2020 Township Board meeting dates as presented made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

Cooley, Hehl, Sabo & Calkins P.L.L.C., Certified Public Accountants: Motion to retain Cooley, Hehl, Sabo & Calkins P.L.L.C. as township auditor for the fiscal year 2019-2020, plus the sewer and water audit made by Tim Hill second by Angela Christensen. Motion passed 5-0.

Professional Services: Motion to approve Whiteford Township Professional Services as: W. Drescher and Associates, Attorneys At Law as Attorney, David Arthur Consultants as Engineer, Cooley, Hehl, Sabo & Calkins P.L.L.C. as Auditor, Chris Renius, Renius & Renius as Assessor, Jim Beck as Accountant, Jack Lange as Building Inspector, Louis Duby as Electrical Inspector, Don Olszewski as Plumbing/Mechanical Inspector made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

Motion to approve Doug Donnelly as Park Manager made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

Motion to approve using banks: KeyBank, Fifth Third Bank, Monroe Bank & Trust, Blissfield State Bank made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

Planning Commission: Motion to approve Planning Commission meetings to be held at 7:30 p.m. on September 10, 2019, December 10, 2019, March 10, 2020, and June 9, 2020, made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Fire Board: Motion to approve Fire Board meetings to be set quarterly on July 23, 2019, October 22, 2019, January 21, 2020 and April 21, 2020, made by Tim Hill, second by Angela Christensen. Motion passed 5-0.

Additional Items To Come Before The Board: Ernie Sasse suggested getting pricing on sealant for park fence and paint for cemetery fences, then having JAWS paint both. He will check on pricing and schedule of JAWS. Ernie and Walt are also researching basketball court and pavilion costs for both Ottawa Lake Park and Stoneco Park.

Adjourn: Meeting adjourned at 9:11 p.m. after completion of the agenda.

Angela Christensen

Whiteford Township Clerk