

## WHITEFORD TOWNSHIP BOARD OF TRUSTEES

### VIRTUAL MEETING

April 21, 2020

**Due to the COVID-19 emergency and Governor Gretchen Whitmer's Executive Order 2020-48 to suspend rules and procedures relating to physical presence at meeting and hearings of public bodies, the Whiteford Township Board of Trustees held a virtual meeting.**

**Call to Order:** Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. in the Whiteford Township Offices. Present were Donald Sahloff, Tim Hill, Bernice Heidelberg, Angela Christensen, Walter Ruhl, Alex Drescher, Township Attorney, and 3 guests.

**Approve Agenda:** Motion to approve the agenda of April 21, 2020 made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**Resolution Establishing Remote Meeting Policies and Procedures During the COVID-19 Emergency:** Motion to approve Resolution Establishing Remote Meeting Policies and Procedures During the COVID-19 Emergency made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**Approve Minutes:** Motion to approve the minutes of March 17, 2020 made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to approve the special meeting minutes of March 31, 2020 made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**Treasurer's Financial Report:** Motion to approve the April 21, 2020 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**Check Registers:** Motion to approve the April 21, 2020 General Government check register with disbursements totaling \$56,388.76 made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to approve the April, 2020 Utilities Operations check register with disbursements totaling \$23,993.64 made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**Resolution Concerning Office Hours During the COVID-19 Pandemic:** Motion to approve Resolution Concerning Office Hours During the COVID-19 Pandemic made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**Draft 2020 – 2021 General Fund Line Item Budget:** Walter Ruhl presented the draft 2020 - 2021 General Fund Line Item Budget and asked board members for comments or corrections by the next board meeting. There will be a public hearing on the 2020 – 2021 General Fund Line Item Budget at the regular Township board meeting May 19, 2020.

**Public Comment:** None

**Adjourn:** Meeting adjourned at 7:40 p.m. after completion of the agenda.

Angela Christensen

Whiteford Township Clerk