

MECHANICAL PERMIT APPLICATION

DON OLSZEWSKI, INSPECTOR 419-466-7238	WHITEFORD TOWNSHIP 8000 YANKEE ROAD SUITE 100 OTTAWA LAKE, MI 49267 www.whitefordtownship.org	PERMIT NUMBER AUTHORITY: 1972 PA 230 COMPLETION: Mandatory to obtain permit PENALTY: Permit cannot be issued
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I. JOB LOCATION				
Name of Owner/Agent		Has building permit been obtained for this project?		
		YES NO		
Street Address and Job Location	City	Zip	Township	County

II. CONTRACTOR INFORMATION				
Name of Contractor		License Number		Expiration Date
Address		City	State	Zip Code
Telephone Number		Federal ID Number		Email
Workers Compensation Insurance Carrier		UIA Number (or reason for exemption)		

III. TYPE OF JOB				
Single Family	New	Special Insp	Premanufactured Home (State Approved)	
Other	Alteration	LP Tank	Manufactured Home Setup (HUD Mobile Home)	
State Owned		School		

IV Plan Review Required

Plans must be submitted with an Application for Site Plan Examination and the appropriate deposit before a permit can be issued, except as listed below:

Plans are not required for the following:

1. One- and two- family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less
2. Alterations and repair work determined by the mechanical official to be of a minor nature
3. Business, mercantile and storage buildings having HVAC equipment only, with one fire are and not more than 3,500 square feet
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, check box below "Plans Not Required".

What is the building size in square footage?

What is the input rating of the heating system in this building?

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No.	<input type="checkbox"/> Plans Not Required
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V. APPLICANT SIGNATURE	
Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
SIGNATURE OF CONTRACTOR OR OWNER	DATE
APPROVAL OF MECHANICAL INSPECTOR	DATE

CHECK # _____ DATE _____ AMOUNT _____

VII. FEE SCHEDULE

Item #2, Residential Heating System: This item is used for the installation of a heating system in a **new residential structure**. Items #10 Gas Piping and #18 Duct need not be added. Replacement systems should be itemized.

	FEE	# items	TOTAL		FEE	# items	TOTAL
1. Application Fee (non-refundable)	\$ 75.00	1	\$ 75.00	43. Exhausters (Commercial	\$ 15.00		
2. Residential Heating System (includes duct & pipe) New Building Only*	\$ 50.00			18. Duct - minimum fee \$25	\$.10/FT		
3. Gas/Oil Burning Equipment (furnace, rooftop units, generators)	\$ 30.00			19. Heat Pumps; Commercial	\$ 20.00		
4. Boiler	\$ 30.00			AIR HANDLERS/HEAT WHEELS			
5. Water Heater (gas piping & venting-direct replacement only)	\$ 5.00			20. Under 10,000 CFM	\$ 20.00		
6. Damper (control, back-draft, barometric or fire/smoke)	\$ 5.00			21. Over 10,000 CFM	\$ 60.00		
7. Solid Fuel Equipment (includes chimney)	\$ 30.00			22. Commercial Hoods	\$ 15.00		
8. Chimney, factory built (installed separately) B Vent, PVC Venting	\$ 25.00			23. Heat Recovery Units	10		
37. Gas Burning Fireplace	\$ 30.00			24. V.A.V. Boxes (all variable volume/zone damper equip	\$ 10.00		
9. Solar; set of 3 panels-fluid transfer (includes piping).	\$ 20.00			25. Unit Ventilators/PTAC Units	\$ 10.00		
10. Gas Piping; each opening-new install (residential)	\$ 5.00			26. Unit Heaters (terminal units)	\$ 15.00		
11. Air Conditioning (incl split systems) RTU-Cooling Only	\$ 30.00			27. Fire Suppression/Protection Includes piping min \$20	\$.75/HEAD		
12. Heat Pumps (split systems) or Geothermal (complete residential)	\$ 30.00			28. Coils (Heat/Cool)	\$ 30.00		
13. Dryer, Bath & Kitchen exhaust (residential ducting not included)	\$ 5.00			29. Refrigeration (split sys)	\$ 30.00		
16. Humidifiers/Air Cleaners	\$ 10.00			CHILLER/COOLING TOWERS			
TANKS				30. Chiller-Refrigeration	\$ 30.00		
14. Aboveground (other than L.P.)	\$ 20.00			44. Chiller-Air Conditioning	\$ 30.00		
38. Aboveground Connection	\$ 20.00			31. Cooling Towers-Refrig.	\$ 30.00		
15. Underground (other than L.P.)	\$ 25.00			45. Cooling Towers-Air Cond.	\$ 30.00		
39. Underground Connection	\$ 25.00			32. Compressor/Condenser	\$ 30.00		
PIPING (All piping-minimum fee \$25)				INSPECTIONS			
17. Fuel Gas Piping	\$.05/ft			33. Special Inspection	\$ 50.00		
40. Process Piping	\$.05/ft			34. Rough/Additional Insp	\$ 50.00		
41. Hydronic Piping	\$.05/ft			35. Final Inspection	\$ 75.00	1	\$ 75.00
42. Refrigeration Piping	\$.05/ft			36. Certification Fee (once a year)	\$ 30.00		
46. Commercial Air Conditioning Piping	\$.05/ft			TOTAL FEE (must include application and final inspection fees)			

VIII. Instructions for Completing Application

General: Mechanical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Mechanical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number. Schedule permitting, an inspector will respond to a request within 2 business days to schedule the inspection. The inspector will typically perform the inspection within 5 business day as his/her schedule permits.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended for a period of 180 days after the time of commencing the work. A permit will be close when not inspections are requested and conducted within 180 days of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded.

CHECK # _____ DATE _____ AMOUNT _____

MAKE CHECKS PAYABLE TO WHITEFORD TOWNSHIP