

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

January 17, 2017

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. in the Whiteford Township Offices. Present were Donald Sahloff, Tim Hill, Bernice Heidelberg, Angela Christensen, Walter Ruhl, Alex Drescher, Township Attorney, and approximately 17 guests.

Approve Agenda: Motion to approve the agenda of January 17, 2017 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Approve Minutes: Motion to approve the minutes of December 20, 2016 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

SEMCOG Membership Dues: Motion to approve payment of SEMCOG annual membership dues in the amount of \$371.00 made by Bernice Heidelberg, second by Tim Hill. Motion passed 5-0.

Check Register: Motion to approve the January 17, 2017 General Fund check register with disbursements totaling \$72,889.28 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0. Motion to approve the January 17, 2017 Sewer I & II Operations check register with disbursements totaling \$6,074.78 made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

Treasurer's Financial Report: Motion to approve the January 17, 2017 treasurer's financial report as presented made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

Constable: Walter Ruhl presented information to board members concerning constables. Due to budget constraints and the fact the board voted one week late to limit the township to one constable, and that Dan Briskey is our senior constable, motion to remove the duties and pay for our second constable made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Budget Adjustments: Motion to approve the following budget adjustments: Deputy Treasurer Hourly, 101-253-705.001, add \$2,000, Treasurer Office Supplies, 101-253-726.000, add \$500, Civil Defense, 101-339-930.000, add \$2,000, Elections, 101-262-702.000, add \$1,500, Insurance, 101-851-965.001, add \$1,000, Workmen's Compensation, 101-851-965.002, add \$1,000 made by Bernice Heidelberg, second by Tim Hill. Motion passed 5-0.

Fire Department Chiefs: Motion to approve Jason Sahloff as Chief of Whiteford Center Fire Department and Brad Beck as Chief of Ottawa Lake Fire Department made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Oath of Office: Township Attorney, Alex Drescher administered the Oath of Office to Jason Sahloff and Brad Beck as Fire Chiefs.

Jed Miller: Walter Ruhl recognized Jed Miller for his many years of service on both the Planning Commission and Zoning Board of Appeals, thanking him on behalf of the township board for his opinion and input that has been of great value over the years. The board wished him well in his retirement.

Office Improvements: Walter Ruhl presented information to the board on suggestions and quotes to enlarge his office to accommodate a GIS computer, water meter computer and monitor necessary for the water plant. After lengthy discussion, motion to table until February's meeting made by Bernice Heidelberg, second by Donald Sahloff. Motion passed 5-0.

MITRP Lease Agreement for Offices: Walter Ruhl presented the board with updated lease agreements from MITRP for township offices to commence July 1, 2017 and asked the board to review for the February meeting.

Computer for GIS Program: Motion to approve purchase of a computer using SAW Grant monies for the GIS computer made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Network Security Firewall for Server: Walter Ruhl informed the board IT Right recommended installing a security firewall on the server, instead of needing Microsoft Office for the Assessor. Motion to approve purchase of a Cisco ASA 5506-X Network Security Firewall Appliance, an extended service agreement for three years, and an SSL Certificate for two years at a total cost of \$1,164.00 made by Bernice Heidelberg, second by Tim Hill. Motion passed 5-0.

Assessor Computer: Motion to purchase a computer for the Assessor to have access to the township server, not to exceed the cost of \$1,000 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

Agreement For Temporary Certified Operator Supervision From Rural Water Association: Motion to enter into a contract to supervise the operation of our water treatment plant for the first year or until we have a trained Certified Operator made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

MTA Conference in April, 2017: Motion to approve paying for the board and deputies to attend the MTA Conference in Lansing, Michigan in April, 2017 made by Tim Hill, second by Bernice Heidelberg. Motion passed 5-0.

Road Report: Road Advisor Bob Schnipke has received the road work contracts for 2016 - 2017.

Park Report: Walter Ruhl reported the split rail fence has been completed around the park.

Water Report: Walter Ruhl reported we will be going out for bid on water project next month.

Fire Reports: Ottawa Lake Fire Department reported 140 calls for 2016. Whiteford Center Fire Department reported 275 calls for 2016. Brad Beck informed the board of damage to a fire vehicle door and a broken window on the building due to extreme wind conditions.

Additional Items To Come Before The Board: A resident inquired about the Toledo/Sylvania regional water system.

Adjourn: Meeting adjourned at 8:27 p.m. after completion of the agenda.

Angela Christensen
Whiteford Township Clerk