

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

June 18, 2019

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:36 p.m. in the Whiteford Township Offices. Present were Donald Sahloff, Tim Hill, Angela Christensen, Bernice Heidelberg, Walter Ruhl, Alex Drescher, Township Attorney, and approximately 31 guests.

Approve Agenda: Motion to amend the agenda to include Water employment contracts as item 24a on the agenda made by Bernice Heidelberg, second by Tim Hill. Motion passed 5-0. Motion to approve the amended agenda of June 18, 2019 made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

Approve Minutes: Motion to approve the minutes of May 21, 2019 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0. Motion to approve the minutes of May 31, 2019 Special Meeting made by Bernice Heidelberg, second by Donald Sahloff. Motion passed 5-0. Motion to approve the minutes of June 7, 2019 Special Meeting made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Check Registers: Motion to approve the June 18, 2019 General Government check register with disbursements totaling \$85,097.65 made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0. Motion to approve the June 18, 2019 Sewer I & II Operations check register with disbursements totaling \$25,600.66 made by Tim Hill, second by Angela Christensen. Motion passed 5-0.

Treasurer's Financial Report: Motion to approve the June 18, 2019 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

Water I RRI Bank Account: Motion to approve opening a new 12-month Variable CD at Blissfield State Bank for Water I RRI in the amount of \$14,629.05 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

Resolution Regarding The Assessment And Collection Of Property Transfer Affidavit Fees: Motion to approve Resolution Regarding The Assessment And Collection Of Property Transfer Affidavit Fees made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Master Plan 2019: Motion to approve the Master Plan 2019 with changes by the board for publishing and distribution before the public hearing made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Board Member Training: Motion to approve training costs for board members for "What The Board Needs To Know About Assessing" made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

2019 Whiteford Township Millage Rate Request: Motion to renew the Whiteford Township millage rates at Operating 0.9222, Roads 0.9742 and Fire 0.9742 made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

Sylvania Fire Works Sheriff Contract: Motion to hire two uniformed Deputy Sheriffs and patrol vehicles from 8:00 p.m. to 12:00 a.m. on July 4, 2019 to patrol traffic watching fireworks at a cost not to exceed \$750 total to be paid out of Liquor Fund made by Tim Hill, second by Bernice Heidelberg. Motion passed 5-0.

DUX Camping Permit: Motion to approve camping permit for DUX Motorcycle Club made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

Open Public Hearing on Private Road Special Assessment District: Walter Ruhl opened the Public Hearing on the Private Road Special Assessment District at 7:51 p.m. Residents and board members reviewed the Special Assessment Resolution No. 4 (Private Road Special Assessment District). Residents voiced their concerns:

- Keith Holmes, 10289 Stark Street – concerned about poor snowplowing, requests advanced notice on what work will be done on his street
- Dustin MacDonald, 10290 Stark Street – concerns about drainage and ditches, requested equal care and snowplowing on all private roads

- Linda and John Balduf, 6400 Leora Lane – what is definition of maintenance, concerns about potholes
- Dave Szymanski, 6211 Flanders – concerned about Flanders and Carriage cut through from Alexis to Smith, extreme traffic, how can private roads remain private
- Donna Kramer, 6211 Pelton Lane – gun club at end of street generates traffic, snowplowing stops before her house
- Jack Goodwin, 6343 Pelton Lane – edge of road is cracking, shoulders need work, busy from gun club traffic
- Paul Pasko, 10260 Stark Street – when will his street be sealed, can new tar and chip be used, sweeping
- Jerry Rable, 6322 Leora Lane – suggests yearly budget sent to him, wants to know exactly what gets spent on private roads
- Ryan and Cheryl Murphy, 6373 Carriage Lane – what are costs of future projects, will they increase private road assessment, wants contact from township on activity, concerns of salting and snowplowing

Close Public Hearing on Private Road Special Assessment District: After lengthy discussion, Walter Ruhl closed public hearing on private road assessment district at 8:18 p.

Special Assessment Resolution No. 4 (Private Road Special Assessment District): Motion to approve Special Assessment Resolution No. 4 (Private Road Special Assessment District) made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Rezoning Request for Tracy Malhoit: Discussion was held on request by Tracy Malhoit, 5111 Smith Road, Ottawa Lake, Michigan 49267 regarding parcel #5815-040-048-00 containing approximately 2.5 acres, zoned R-1 Residential. Appellant wishes to split this parcel into a 1 acre parcel and a 1.5 acre parcel. Applicant is requesting zoning change from R-1 Rural Residential to R-2 Low Density Residential for both parcels. Motion to approve zoning request made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, no, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 4-1.

Site Plan for The Tile Shop: After review and discussion, motion to approve Site Development Plan for The Tile Shop for a new warehouse made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Road Report: Bob Schnipke asked residents for patience as primary roads are sealed this summer.

Fire Report: Ottawa Lake Fire Department reported 21 calls for the month of May 2019. Whiteford Center Fire Department reported 28 calls for the month of May 2019.

Park Report: Ernie Sasse reported park dedication spent \$1,649.91 of the \$3,000 budget and had a \$400 donation, so expenses totaled \$1,249.91. Park dedication had Mudonna from the Mudhens, firemen and equipment, dog teams, disc golf tables, Monroe County Book Mobile, and food vendors, however rain caused poor attendance.

Water Report: Walter Ruhl requested the board opinion on proposed Water line extension C and E. After discussion, the board agreed to move forward with information needed for Water IC and IE.

Water Employment Contracts: Walter Ruhl presented Offer of Employment contracts for the Water Plant. Motion to approve Offer of Employment contract for Robert Dandron as Chief Operator of the Whiteford Municipal Water Plant made by Donald Sahloff, second by Tim Hill. Motion passed 5-0. Motion to approve Offer of Employment contract for Part Time Operator of the Whiteford Municipal Water Plant made by Tim Hill, second by Angela Christensen. Motion passed 5-0.

Part-Time Office Assistant: Walter Ruhl and Angela Christensen presented information on the need for part-time assistance with general office work in the township offices. Motion to present a Part-Time Office Assistant job description and requirements at the July 2019 meeting for review made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

Additional Items To Come Before The Board: Tom McGannon inquired about water on Muller Drive.

Adjourn: Meeting adjourned at 9:13 p.m. after completion of the agenda.

Angela Christensen

Whiteford Township Clerk