

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

HYBRID MEETING

March 16, 2021

Whiteford Township Board of Trustees held a hybrid meeting both in-person, up to a maximum of 25 people, and electronically because the State of Michigan Department of Health and Human Services Order dated March 2, 2021 which prohibits indoor gatherings at non-residential venues, except where no more than 25 persons are gathered.

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. Present were Donald Sahloff, Bernice Heidelberg, Angela Christensen, and Walter Ruhl. Tim Hill was present via Zoom. There were also 3 in-person guests and 7 guests via Zoom.

Approve Agenda: Motion to approve the agenda of March 16, 2021 made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

Approve Minutes: Motion to approve the minutes of February 16, 2021 made by Bernice Heidelberg, second by Donald Sahloff. Motion passed 5-0. Motion to approve the special meeting minutes of February 26, 2021 made by Angela Christensen, second by Donald Sahloff. Motion passed 5-0.

Treasurer's Financial Report: Motion to approve the March 16, 2021 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

Check Registers: Motion to approve the March 16, 2021 General Government check register with disbursements totaling \$143,405.70 made by Donald Sahloff, second by Angela Christensen. Motion passed 5-0. Motion to approve the March 16, 2021 Utilities Operations check register with disbursements totaling \$32,095.87 made by Tim Hill, second by Bernice Heidelberg. Motion passed 5-0.

Budget Adjustment: Motion to adjust the budget by adding \$85,000 to 401-901-920.000 Capital Outlay from fund balance made by Tim Hill, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Treasurer's Office Printer: Motion to approve purchase of new printer for Treasurer's office at a price of \$658.00 made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0.

Assessor Contract: Motion to approve Assessing & Tax Services Agreement with Renius and Renius from April 1, 2021 to March 31, 2024 which adds a 5% increase, making it \$4,462.50 per month made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0.

Chris Renius Part-Time Employee Contract: Motion to approve renewing Assessor Part-Time Employment Agreement with Chris Renius from April 1, 2021 to March 31, 2024 at \$1,000 per year made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0.

Whiteford Center Fire: Motion to approve paying the \$2,972.50 match money for the Whiteford Center Fire grant towards the compressor to fill bottles for the breathing apparatus made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0.

Ottawa Lake Fire Turnout Gear Grant: Shane Hillard informed the board Ottawa Lake Fire received a grant for four sets of turnout gear costing \$10,000, with the grant paying \$4,999 and the township paying the balance. Motion to approve paying remaining balance of purchasing four sets of turnout gear, not to exceed \$6,000, to be paid from Fire Millage made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0. Motion to replace the vent saw at Ottawa Lake Fire at a cost of \$1,347.20 made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0.

Ottawa Lake Fire Extraction Equipment Grant: Shane Hillard and Walter Ruhl reported Ottawa Lake Fire applied for a grant of \$15,000 towards new extraction equipment, with the total cost approximately \$30,000. Motion to approve paying the remaining match on the grant of approximately \$15,000 made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0.

Ottawa Lake Fire Tanker: Shane Hillard informed the board the tanker at Ottawa Lake Fire is due to be replaced, but recommended having it refurbished at approximately \$115,000 with an expected delivery date in the summer of 2022, fiscal year 2022 – 2023. Motion to approve refurbishing the Ottawa Lake tanker at the approximate cost of \$115,000 to be paid from Fire Millage out of the 2022 – 2023 fiscal year made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0.

COVID Gear: Motion to approve grant for COVID gear of \$4,404.93 with \$209.76 match money from Fire Millage made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0.

Resolution Authorizing Supervisor to Purchase Property: Motion to approve Resolution Authorizing Supervisor to Purchase Property made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0.

Road Report: None

Park Report: Motion to approve Ernie Sasse as Park Manager to work at his current hourly rate made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0. Motion to approve purchase of concrete for Dunmyer Pavilion not to exceed the cost of \$2,500, plus concrete for Ottawa Lake Park basketball court for approximately \$4,000 made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0. Walter Ruhl reported small pavilion and swing set at Ottawa Lake Park are completed. Motion to approve purchase of rubber mulch from Rubberecycle at a cost of \$2,335.00 made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0. Ernie Sasse reported how well the new rototiller works on the ball fields.

Old School House Museum: Motion to approve purchase of a small seatainer at a cost of \$2,000 to store furnishings from the Old School House Museum and to be set up at MITRP made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Walter Ruhl, yes, Angela Christensen, yes, Bernice Heidelberg, yes. Motion passed 5-0.

Water Report: Walter Ruhl reported Tim Hill and Melissa Russell have passed all their tests and are now fully licensed.

Public Comment: Linda Vesey-Connors inquired about the details of the water plant operator position.

Adjourn: Meeting adjourned at 8:00 p.m. after completion of the agenda.

Angela Christensen, Whiteford Township Clerk