

## WHITEFORD TOWNSHIP BOARD OF TRUSTEES

April 16, 2019

**Call to Order:** Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. in the Whiteford Township Offices. Present were Donald Sahloff, Tim Hill, Angela Christensen, Bernice Heidelberg, Walter Ruhl, Alex Drescher, Township Attorney, and approximately 12 guests.

**Approve Agenda:** Motion to approve the agenda of April 16, 2019 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

**Approve Minutes:** Motion to approve the minutes of March 19, 2019 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

**Budget Amendments:** Motion to approve amending the Park budget to account 101-000-674.000, adding \$10,000 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0. This reflects a \$10,000 donation by Jim and Jan Dunmyer to prepare ball diamonds. Motion to approve amending the budget by adding \$5,000 to Publishing 101-275-900.000 from fund balance made by Tim Hill, second by Bernice Heidelberg. Motion passed 5-0.

**Check Registers:** Motion to approve the April 16, 2019 General Government check register with disbursements totaling \$131,142.82 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0. Motion to approve the April 16, 2019 Sewer I & II Operations check register with disbursements totaling \$4,754.31 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

**Treasurer's Financial Report:** Motion to approve the April 16, 2019 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

**Township Officials Wages:** Walter Ruhl presented his suggestions for wage increases for the Township board and deputies. Further discussion will take place at the next meeting.

**2019 – 2020 Budget:** Walter Ruhl presented the board with his recommendation on the 2019 – 2020 General Fund Line Item Budget, and asked for comments or corrections by the next meeting. A Public Hearing on the General Fund Budget will be held at the regular Township board meeting on May 21, 2019.

**Special Assessment Resolution No. 1 (Private Road Special Assessment District):** Motion to approve the Special Assessment Resolution No. 1 (Private Road Special Assessment District) made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**Water IB Assessment:** Walter Ruhl and Township Attorney, Alex Drescher, informed the board of a wrongly assessed parcel in the Water IB District. This parcel was in PA-116 and had gone unreported, so now this assessment must be paid by the Township. Motion to pay off, by Resolution, the assessment for parcel #made by Donald Sahloff, second by Angela Christensen. Motion passed 5-0.

**PA-116 Application for Howard G. Miller, Jr. and Janis Miller:** Motion to approve Application of PA-116 for Howard G. Miller Jr. and Janis Miller, Parcel No. 5815-023-053-00, 14.1 acres for 10 years made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**PA-116 Application for Linda S. Windom, Jennifer W. Mayer and Calvin M. Mayer:** Motion to approve Application of PA-116 for Linda S. Windom, Jennifer W. Mayer and Calvin M. Mayer, Parcel No. 5815-015-027-00, 23.9 acres for 10 years, and Parcel No. 5815-015-029.00, 19.3 acres for 10 years made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**Township Generators:** Walter Ruhl presented an estimate for monthly maintenance on generators owned by the township. Motion to table until more information is available made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

**Road Report:** Walter Ruhl reported the township roads survived the winter, but some potholes will need to be filled.

**Park Report:** Walter Ruhl and Ernie Sasse informed the board the Disc Golf Tournament on March 17 was successful and a donation was made for the park in the amount of \$244.25 from tournament proceeds. The extreme wind has caused damage to the sun shade on the dugouts and will need repair. Wood chipping and wood give-away was also extremely successful.

**Fire Report:** Ottawa Lake Fire Department reported 16 calls for the month of February 2019.

**Water Report:** Walter Ruhl informed board members the USDA gave notice the township must complete the water project by April 30, 2019. All monies left over will be returned to USDA Rural Development. We will have a special meeting April 26, 2019 at 9:00 a.m. to approve all remaining expenditures for the water project. The township will plan an Open House at the Water Plant at 7841 Beck Road on April 22, 2019 from 9:00 a.m. – 2:00 p.m. and April 23, 2019 from 2:00 p.m. – 7:00 p.m. Everyone is welcome to attend and to sample the water!

**Income Surveys:** Walter Ruhl reported five of the 31 income surveys have been returned for another potential sewer and water district.

**Cemetery:** Cemetery Sexton Mark Cowdrey has cleared all brush on the west side of Whiteford Union Cemetery. Bob Schnipke has donated the cost of \$250 for rental of a wood chipper. Motion to approve rental of a wood chipper at the cost of \$250 for cemetery brush clean up made by Tim Hill, second by Bernice Heidelberg. Motion passed 5-0.

**Additional Items To Come Before The Board:** Monroe County Farm Bureau celebrates 100 year Centennial! Whiteford Township congratulates our agricultural community and appreciates your presence here. May you move forward many more years. Wishing you the best for a “long, prosperous future.”

**Adjourn:** Meeting adjourned at 8:18 p.m. after completion of the agenda.

Angela Christensen  
Whiteford Township Clerk