

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

March 21, 2017

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. in the Whiteford Township Offices. Present were Donald Sahloff, Tim Hill, Bernice Heidelberg, Angela Christensen, Walter Ruhl, Alex Drescher, Township Attorney, and approximately 17 guests.

Approve Agenda: Walter Ruhl informed the board of the following changes to the agenda: removal of Item #9, Resolution Making Walter Ruhl the Authorized Signature on the Water Project, removal of Item #15, Rate Resolution for the Water Project in Accordance with Ordinance 67, and move Item #6, Budget Adjustments to Item #3. Motion to approve the agenda of March 21, 2017 as amended made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Approve Minutes: Motion to approve the minutes of February 21, 2017 made by Donald Sahloff, second by Tim Hill. Motion passed 4-0, 1 abstain.

Budget Adjustments: Motion to approve the following budget adjustments: Legislative 101, add \$3,000, Supervisor 171, add \$3,500, Clerk 215, add \$4,000, Software and Server 228, add \$800, Board of Review 247, add \$200, Elections 262, add \$500, Professional Services 263, add \$60,000, Electrical Inspector 372, add \$1,500, Plumbing/Mechanical Inspector 373, add \$3,000, Drains at Large 539, add \$500, Bank Service Charges 101-800, add \$50, Bank Service Charges 201-800, add \$50, Tax Tribunal Refund 201-899, add \$300, Bank Service Charges 206-800, add \$250, Tax Tribunal Refund 206-899, add \$300, Private Roads 272, add \$1,500, from Fund Balance made by Donald Sahloff, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Check Registers: Motion to approve the March 21, 2017 General Fund check register with disbursements totaling \$103,450.79 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0. Motion to approve the March 21, 2017 Sewer I & II Operations check register with disbursements totaling \$8,581.13 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Treasurer's Financial Report: Motion to approve the March 21, 2017 treasurer's financial report as presented made by Bernice Heidelberg, second by Donald Sahloff. Motion passed 5-0.

Draft Budget for 2017-2018: Walter Ruhl presented his recommendations for the 2017-2018 budget and asked for comments and recommendations from the board. A Public Hearing on the budget will be at the April 2017 meeting.

Compensation Review: Walter Ruhl submitted a draft proposal on compensation changes for 2017-2018, and asked the board for their suggestions and comments to be submitted in writing. A Public Hearing on compensation will be at the April 2017 meeting.

Resolution To Authorize Grant Application For The Election Equipment : Clerk Angela Christensen informed the board on new voting equipment being provided by the State. Motion to approve Resolution To Authorize Grant Application For Election Equipment made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Voting Equipment for 2017-2018: Angela Christensen presented information on the need to purchase an additional tabulator for elections. Motion to approve the purchase of a tabulator for elections and approve \$5,500 towards new equipment to be included in the 2017-2018 budget made by Angela Christensen, second by Donald Sahloff. Motion passed 5-0.

Lease Agreement with MT Business Technologies, Inc.: Angela Christensen presented information to the board on leasing a new printer/copier for general office use. Motion to enter in a 63 month lease agreement with MT Business Technologies, Inc. for a printer/copier at a cost of \$82.69 per month made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

PA-116 Application for Louis and Juanita Strahan, 5815-005-016-00: Motion to approve PA-116 application for Louis and Juanita Strahan, parcel #5815-005-016-00, made by Bernice Heidelberg, second by Tim Hill. Motion passed 5-0.

SAW Grant Invoice: Motion to approve payment of invoice for GIS software in the amount of \$1,350 with SAW Grand funds made by Bernice Heidelberg, second by Tim Hill. Motion passed 5-0.

Road Report: Road Advisor Bob Schnipke and Walter Ruhl presented the board with a Notice of Proposed Road Abandonment for Jacobs Road from Monroe County Road Commission. Walter Ruhl voiced concerns of potholes and poor condition of US 223 and will be contacting Dale Zorn.

Park Report: Walter Ruhl informed board members ball fields are booked through the summer and the concession stand will open with prepackaged foods.

Fire Reports: Ottawa Lake Fire Department reported 13 calls for February 2017.

Water Report: Walter Ruhl reported bid opening will be at 2:00 on March 31, 2017 for the Water I project.

Resident Concern: Kimberly Knakiewicz of 4625 Erie Road addressed the board on a problem with water ponding in her front yard. She presented information on concerns of her neighbor. Supervisor Walter Ruhl will check into options for her situation.

Additional Items To Come Before The Board: None

Adjourn: Meeting adjourned at 8:26 p.m. after completion of the agenda.

Angela Christensen
Whiteford Township Clerk