

## WHITEFORD TOWNSHIP BOARD OF TRUSTEES

May 21, 2019

**Call to Order:** Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. in the Whiteford Township Offices. Present were Donald Sahloff, Tim Hill, Angela Christensen, Bernice Heidelberg, Walter Ruhl, Alex Drescher, Township Attorney, and approximately 19 guests.

**Approve Agenda:** Motion to approve the agenda of May 21, 2019 made by Tim Hill, second by Bernice Heidelberg. Motion passed 5-0.

**Approve Minutes:** Motion to approve the minutes of April 16, 2019 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0. Motion to approve the minutes of May 10, 2019 Special Meeting made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

**Check Registers:** Motion to approve the May 21, 2019 General Government check register with disbursements totaling \$56,736.40 made by Donald Sahloff, second by Bernice Heidelberg.. Motion passed 5-0. Motion to approve the May 21, 2019 Sewer I & II Operations check register with disbursements totaling \$6,689.63 made by Tim Hill, second by Angela Christensen. Motion passed 5-0.

**Treasurer's Financial Report:** Motion to approve the May 21, 2019 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

**Budget Adjustments:** Motion to approve budget adjustment adding \$6,000 to Plumbing and Mechanical Inspections 101-373-702.000 made by Tim Hill, second by Bernice Heidelberg. Motion passed 5-0. Motion to approve budget adjustment increasing Fire Millage 206-340-992.00 by \$30,577 from fund balance to cover fire truck payoff made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

**Sewer Assessment Payoff:** Motion to pay off sewer assessment from Fire Millage fund in the amount of \$5,506.38 on or before July 1, 2019 made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

**Water Assessment Payoff:** Motion to pay off water assessment from Fire Millage fund in the amount of \$21,579.25 on or before July 1, 2019 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0. Motion to pay off water assessment for bulk water station from General fund in the amount of \$49,751.30 on or before July 1, 2019 made by Tim Hill, second by Bernice Heidelberg. Motion passed 5-0.

**Budget Appropriations:** Motion to increase appropriation for Building and Grounds 101-265-955.007 in the amount of \$67,852 to cover water assessment for bulk water station and payoff of assessment incurred by Township for Strahan property previously approved by the board, made by Tim Hill, second by Donald Sahloff. Motion passed 5-0. Motion to increase appropriation for Transfer Out – Capital Outlay 101-966-995.401 in the amount of \$10,000 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0. Motion to increase appropriation for Capital Expenditures – Building and Grounds 206-340-992.002 in the amount of \$27,086 to cover approvals of sewer and water assessment payoffs previously approved by the board made by Tim Hill, second by Angela Christensen. Motion passed 5-0.

**Township Officials Wages:** Motion to approve compensation for 2019 – 2020 and 2020 – 2021 fiscal years for Supervisor, \$30,000 per year, Clerk \$30,000 per year, Treasurer \$28,900 per year, Trustees \$7,000 per year, Deputies \$16 per hour, not to exceed an average of 120 hours per month made by Tim Hill, second by Angela Christensen. Motion passed 5-0.

**Open Public Hearing on General Government Budget:** Walter Ruhl opened the Public Hearing on the General Government Budget at 7:45 p.m. 2019 – 2020 budget was reviewed and discussion was held on recommendations by Township Accountant Jim Beck. Motion to table until the September meeting decision on transfer of a minimum of \$50,000 from General Fund to Capital Improvement Fund made by Tim Hill, second by Donald Sahloff. Motion passed 5-0. Motion to table until further investigation decision to pay back General Fund \$30,629.56 made by Bernice Heidelberg, second by Tim Hill. Motion passed 5-0.

**Close Public Hearing on General Government Budget:** Walter Ruhl closed Public Hearing on General Government Budget at 7:52 p.m.

**2019 – 2020 General Fund Budget:** Motion to approve the line item budget for 2019 – 2020 as presented without changes made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**2019 - 2020 General Appropriations Act:** Motion to approve Whiteford Township's General Appropriations Act for 2019 - 2020 budget year made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**Open Public Hearing on Private Road Special Assessment District:** Walter Ruhl opened the Public Hearing on the Private Road Special Assessment District at 7:55 p.m. Residents and board members reviewed the Special Assessment Resolution No. 2 (Private Road Special Assessment District). Residents voiced their concerns on snowplowing, pot holes, speed bumps, signage and repaving. Road Advisor Bob Schnipke and Walter Ruhl informed residents of costs and answered questions.

**Close Public Hearing on Private Road Special Assessment District:** Walter Ruhl closed Public Hearing on Private Road Special Assessment District at 8:27 p.m.

**Special Assessment Resolution No. 2 (Private Road Special Assessment District):** Motion to approve Special Assessment Resolution No. 2 (Private Road Special Assessment District) made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**Road Report:** Bob Schnipke and Walter Ruhl informed the board Consear Road has been paved and road ditches are being cleaned. Whiteford Center between Temperance Road and St. Anthony Road will be paved after July 1.

**Fire Report:** Ottawa Lake Fire Department reported 6 calls for the month of April 2019. Whiteford Center Fire Department reported 16 calls for the month of April 2019. Motion to approve purchase of new fire reporting software not to exceed \$10,000 for both houses to be paid out of Fire Millage made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

**Park Report:** Walter Ruhl and Ernie Sasse reported on progress of Park Dedication on June 15, 2019. JAWS will also be working five weekends on various park projects.

**Water Report:** Walter Ruhl informed the board on final equipment and supplies ordered for the Water Plant and the deadline to use remaining USDA monies is May 31, 2019. Mark Cowdrey presented his bid to mow grass and clean up brush at the Water Plant. Motion to approve Cowdrey's Home Services, Inc. mowing and brush clean up at \$800 per month for three months made by Donald Sahloff, second by Angela Christensen. Motion passed 5-0.

**Additional Items To Come Before The Board:** Resident thanked the township for tours at the Water Plant. Trustee Bernice Heidelberg thanked the fire departments for their time and visit with the fire trucks to Whiteford Wesleyan Preschool.

**Adjourn:** Meeting adjourned at 9:00 p.m. after completion of the agenda.

Angela Christensen  
Whiteford Township Clerk