

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

November 16, 2021

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. Present were Donald Sahloff, Bernice Heidelberg, Tim Hill, Angela Christensen, and Walter Ruhl, with Township Attorney Alex Drescher attending via Zoom. There were also 9 guests.

Approve Agenda: Motion to approve the agenda of November 16, 2021 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Approve Minutes: Motion to approve the minutes of October 19, 2021 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

Treasurer's Financial Report: Motion to approve the November 16, 2021 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

Check Registers: Motion to approve the November 16, 2021 General Government check register with disbursements totaling \$316,744.74 made by Donald Sahloff, second by Tim Hill. Motion passed 5-0. Motion to approve the November 16, 2021 Utilities Operations check register with disbursements totaling \$28,541.73 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

ARPA Coronavirus Local Fiscal Recovery Fund: Walter Ruhl informed the board one half of the ARPA Coronavirus Local Fiscal Recovery Fund monies has been issued to the township in the amount of \$231,370. The remaining half due to the township should be distributed next year.

Budget Amendments: Motion to amend the budget by adding from fund balance to: 101-257-853.000 Software, add \$515, 101-272-945.000 Office Equipment Rental, add \$5,200, 101-566-972.002 Water System – Initial Setup, add \$50,000, 101-567-964.000 Refunds, add \$1,300 made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

2020 – 2021 Audit Report: Sarah Rafko, CPA, of Cooley Hehl Sabo & Calkins, P.L.L.C. addressed the board with her audit findings and reported Whiteford Township had a good clean audit with unmodified opinion for 2020 – 2021. Motion to accept the audit as presented made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Cooley Hehl Sabo & Calkins, P.L.L.C. Audit Invoice: Motion to approve payment of \$17,000 to Cooley Hehl Sabo & Calkins, P.L.L.C. for their 2020 – 2021 audit services made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

TMACOG Dues: Motion to approve paying annual TMACOG dues in the amount of \$1,239 made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Elden Ditch Watershed Improvements: Walter Ruhl presented information from the City of Sylvania on Elden Ditch Watershed Improvements and asked the board to review.

Sewer II Manholes: Walter Ruhl informed the board on manhole repair in Sylvania at the Michigan Line involving connection to Sewer II.

Water: Walter Ruhl asked the board to review letters to be sent to water users and non-users concerning rate changes, and to review the suggested water rate revisions.

Amendment to Whiteford Township Water Ordinance: Walter Ruhl advised the board to review suggested amendment to Whiteford Township Water Ordinance involving rate changes.

Monroe County 800MHz Public Safety Radio System Subscriber Agreement: Motion to approve Monroe County 800MHz Public Safety Radio System Subscriber Agreement as presented made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Fire Report: Whiteford Station #29 had 40 calls for the month of October, year to date total of 374. Ottawa Lake Station #42 had 24 calls for the month of September, year to date total of 185.

Park Report: Walter Ruhl informed the board the wood roof has been completed on the Ahleman Pavilion, and the metal roofing and concrete forms are next. Progress on the pavilion is going smoothly.

Park Rental Agreement: Discussion was held on the suggested changes to the Park Rental Agreement. Motion to approve the Park Rental Rates as presented made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Public Comment: Phil and Tamara Iott, and Autumn Cashen addressed the board with their ongoing concerns of a strong raw crude oil smell coming from Sunoco at Exit 5.

Adjourn: Meeting adjourned at 8:22 p.m. after completion of the agenda.

Angela Christensen
Whiteford Township Clerk