

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

October 19, 2021

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. Present were Donald Sahloff, Bernice Heidelberg, Tim Hill, Angela Christensen, and Walter Ruhl, with Township Attorney Alex Drescher attending via Zoom. There were also 10 guests.

Approve Agenda: Motion to approve the agenda of October 19, 2021 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

Approve Minutes: Motion to approve the minutes of September 21, 2021 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Treasurer's Financial Report: Motion to approve the October 19, 2021 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

Check Registers: Motion to approve the October 19, 2021 General Government check register with disbursements totaling \$91,452.08 made by Bernice Heidelberg, second by Tim Hill. Motion passed 5-0. Motion to approve the October 19, 2021 Utilities Operations check register with disbursements totaling \$32,894.31 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

Budget Amendments: Motion to amend the budget by adding from fund balance to: 101-265-955.000 Miscellaneous – Building & Grounds, add \$1,700, 101-265-975.001 Capital Outlay – Building, Building Additions & Improvements, add \$19,000, 101-566-972.002 Water System – Initial Setup 1-E, add \$30,000, 206-340-982.000 Capital Outlay – Fire Trucks, add \$12,700 made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Budget Transfer: Motion to approve transfer of cash balance of \$1,780.70 from Special Lights Fund to the General Fund and increase the budget of account 219-966-995.101, Transfer Out – General Fund by \$1,780.70 made by Angela Christensen, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

School Police Liaison Officer Agreement: Motion to approve School Police Liaison Officer Agreement Between Whiteford Agricultural School District and Whiteford Township as presented made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Budget Transfer: Motion to approve increasing the budget of account 101-966-995.201, Transfer Out – Road Fund in the amount of \$9,800 and to approve transfer of \$9,800 from General Fund to the Road Fund made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Resolution To Establish Water Rates, Fees and Charges: Walter Ruhl presented suggested revisions to the current water rates and Angela Christensen presented suggestions for wording changes to the water rate resolution for clarity. Motion to approve Resolution To Establish Water Rates, Fees and Charges as revised and presented by Walter Ruhl and Angela Christensen made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Policy For Inspection Of Public Assessing Records: Motion to approve Policy For Inspection Of Public Assessing Records made by Angela Christensen, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Employee Policy For Inspectors: Motion to approve Employee Policy for Inspectors made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Rezoning Request by Harold and Joan Cook: Discussion was held on request by Harold and Joan Cook, 10141 Sylvania-Petersburg Road, Ottawa Lake, Michigan 49267 regarding parcel #5815-009-033-10 containing approximately 8.62 acres and zoned AG – Agricultural. Appellants are requesting a zoning change from AG - Agricultural to R-1 Rural Residential for a 3.363 parcel to be split from the parent parcel. This parcel is located at the corner of Sylvania-Petersburg Road and U.S. 223. Motion to approve rezoning request as presented made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Whiteford Township Property on Whiteford Center Road: Dan Kempa addressed the board with an offer of \$11,000 to purchase 7.45 acres of land owned by the township on Whiteford Center Road, with the intent of combining this land with his property located at the corner of Whiteford Center and Sterns Road. Motion to refuse the offer of \$11,000 by Dan Kempa made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Health Insurance Coverage: Walter Ruhl presented additional information to the board on possible health insurance coverage for employees.

Park Rental Agreement: Discussion was held on possible changes to the Park Rental Agreement. Motion to table until the November, 2021 meeting made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Fire Report: Whiteford Station #29 had 68 calls for the month of September, year to date total of 337, up 54 calls from 2020. Ottawa Lake Station #42 had 18 calls for the month of September, year to date total of 161. Fire Chief Shane Hillard presented a quote to re-bulb/replace all exterior lights at both fire stations. Motion to approve replacing exterior lighting at both fire houses at the cost of \$5,000 made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Park Report: Walter Ruhl informed the board and residents the Fall Festival held on October 9 raised more than \$22,000 for playground equipment. The festival committee is planning next year's event for October 8, 2022. A big thank you to all who helped and participated in this year's Fall Festival!

Township Offices: Walter Ruhl suggested the carpet be cleaned in the Whiteford Township offices.

Public Comment: Dan Kempa again addressed the board to clarify his intent on purchasing the township property near Whiteford Center and Sterns Road.

Adjourn: Meeting adjourned at 8:41 p.m. after completion of the agenda.

Angela Christensen
Whiteford Township Clerk